

**METROPOLITAN GOVERNMENT PAVEMENT ENGINEERS COUNCIL**  
**Thursday, August 25, 2016**

**Arapahoe County**  
**7600 S. Peoria Street**  
**Englewood, Colorado 80112**

**Agenda**

Jim Katzer, Chair, called the meeting to order at 1:31pm. Those in attendance were Jim Katzer (Arapahoe County), Pat Kennedy (City & County of Denver), Scott Wenger (City of Thornton), Charlie Atherton (Road Science), Melody Perkins (CDOT), Mike Skinner (CAPA), Russ Higgins (City of Wheat Ridge), Kurt Muehlemeyer (City of Westminster), Todd Rullo (City of Thornton), Tom Pieters (City of Aurora), Richard Nickson (City of Thornton), Dave Potter (City & County of Denver) Matt Elam (Western Infrastructure), and Pamela Weimer (MGPEC).

Pat Kennedy motioned to approve the agenda, Kurt Muehlemeyer seconded and the agenda was accepted.

**Next Meeting**

The next meeting will be held on Thursday, September 22, 2016, at the City of Westminster office located at 6575 West 88<sup>th</sup> Avenue, Westminster, Colorado.

**Meeting Minutes**

The June 16, 2016 meeting minutes were reviewed. Scott Wenger motioned to approve the minutes as submitted. Russ Higgins seconded and the minutes were approved unanimously.

**Treasurer's Report**

Jim Katzer presented the Treasurer's Report. The current balance of the checking account is \$3,205.35. The savings account has a balance of \$5,958.07 for a total of \$9,163.37. Russ Higgins motioned to approve the treasurer's report, Pat Kennedy seconded and the Treasurer's Report was approved unanimously.

**MGPEC Action Group**

The Action Group has been working to update the design specifications. Mike Skinner reported that Andrei Bedoya has been providing updates and breaking items into small groups. The group still plans to have the revised specification done by fall.

Mike Skinner has been receiving phone calls from agencies that are in the midst of pavement design of the Central 70 design-build project looking for guidance on using a software package for the local aspects of the project; City and County of Denver and Aurora sections. He suggested issuing a memo of what agencies can use in the interim until the Action Group makes its recommendations. Tom Pieters has been looking at software packages and agreed to draft a memo. He will send it to the Steering Committee for review the week of August 29 to review and approve. Once finalized, Pamela will post on the website the week of September 5. The group agreed that it would be a good marketing tool for MGPEC to be able to promote that MGPEC specifications were used on the project.

Dave Potter said the next meeting will most likely be mid-September.

## **2016 MGPEC Task Forces**

*Full Depth Replacement/Recycle:* Jeff Weitzel chairs the task force and was unable to attend the meeting. Scott Wenger will follow up with Jeff for the status. Jeff sent the membership, via Pamela, a FDR research paper published by the University of Minnesota.

*Transportation Asset Management:* Mike Skinner and Steve Mueller chair the task force. Initially the group was looking at two goals; address regionally and local agency needs. It was determined that the immediate need is at the local agency level so that has become the main focus of the group. They are working to develop best practices for asset management. Steve will be scheduling the next meeting

*Concrete Specification:* Tom Pieters is chairing the committee. Tom and Dave Potter plan to speak with Eric Prieve at CDOT before holding the next meeting.

Announcements of meeting dates will be posted on the MGPEC website <http://mgpec.org/> when they become available.

## **Reformatting of the MGPEC Specification Manual**

Dave Potter will finalize the outline numbering system and the asphalt specification and forward to Jim Katzer, Scott Wenger, Tom Pieters and Mike Skinner for review. Once the new numbering and format has been approved by the Steering Committee, Pamela will apply it to the rest of the specifications and send to the Steering Committee to do a final review. Once she receives the final approved format, she will be able to provide a timeline to have it completed.

## **Addition of Seats to Steering Committee**

There are currently three seats open on the Steering Committee. Committee members volunteered to make phone calls to agencies to see if they would be willing to participate.

Dave Potter – Greenwood Village

Pat Kennedy – Town of Castle Rock and City of Littleton

Scott Wenger – City of Lakewood

Todd Rullo – Boulder County

Jim Katzer – Town of Parker

Kurt Muehlemeyer – City & County of Broomfield, City of Arvada

Tom Pieters – Adams County

Russ Higgins – City of Golden, Jefferson County

Since Jim Katzer is now the Chairman, he has asked to step away from the Treasurer position. Kurt Muehlemeyer has agreed to accept the position. Jim Katzer nominated Kurt, Tom Pieters seconded and he was unanimously approved as Treasurer.

## **Open Discussion**

Bylaws: The first revision to the bylaws that aligned the bylaws with the practices of the committee was sent to the membership and was approved. Jim Katzer will send out the next set of revisions to the Steering Committee to review and the group will discuss at the September meeting.

Todd Gonsler had distributed a flyer for the 25<sup>th</sup> Rocky Mountain Asphalt User/Producer Group Conference to be held October 19-20, 2016 in combination with the 2016 International & Western States In-Place Recycling Conference at the Inverness Hotel & Conference Center.

Pat Kennedy has forwarded information for the National Pavement Preservation Conference to be held October 11-14 in Nashville to Pamela to distribute to the mailing list.

Matt Elam asked the group for input on emulsions and if there would be interest in a chemically primed emulsion.

CAPA will hold its annual golf tournament at Fox Hollow on September 16.

Mike Skinner suggested the group look at forming a marketing committee to meet once or twice a year to update the brand and logo. The item will be added to the September agenda.

Dave Potter said that CRMCA will be holding its annual fall toolbox session. The date and location has not been determined.

Jim Katzer said that the HA5 Open House hosted by Arapahoe County that morning had gone well.

**Adjournment**

Jim Katzer adjourned the meeting at 2:42p.m.